

Affiliate and Specialized AJCC Baseline Certification Matrix

The baseline criteria to certify an America’s Job Center of CaliforniaSM (AJCC) are intended to ensure that every affiliate and specialized AJCC is in compliance with key *Workforce Innovation and Opportunity Act (WIOA)* statutory and regulatory requirements.

Local Workforce Development Boards (Local Board) must submit a completed matrix to their Regional Advisor for each affiliate and specialized AJCC by **November 1, 2024**.

Name of Local Board: Tulare County Workforce Investment Board

Name of AJCC: Employment Connection – Tulare

Implements the signed Memorandums of Understanding (MOU)	Yes	No
An MOU (meeting the requirements in Workforce Services Directive WSD18-12) has been signed by all the required AJCC partners.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The signed MOU identifies the AJCC as a specialized/affiliate center.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The AJCC is implementing the MOU specifications applicable to specialized/affiliate centers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Meets all regulatory requirements to be an <u>affiliated AJCC (WIOA Joint Final Rule Section 678.310)</u>	Yes	No	N/A
Network of affiliated sites provides one or more of the programs, services, and activities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AJCC has at least one Title I staff person physically present. (Note: The frequency of program staff’s physical presence in the affiliated site will be determined at the local level.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property is used in an efficient and effective way to ensure consolidation of employment services.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Meets all regulatory requirements to be a <u>specialized AJCC (WIOA Joint Final Rule Section 678.300(d)(3) and 678.320)</u>	Yes	No	N/A
Addresses specific needs, including those of dislocated workers, youth, or key industry sectors, or clusters.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Ensures Equal Opportunity for Individuals With Disabilities	Yes	No
<p>The AJCC is physically and programmatically accessible to individuals with disabilities, as described in WIOA Section 188 and Title 29 <i>Code of Federal Regulations</i> Part 38.</p> <p>The <i>Americans with Disabilities Act</i> (ADA) Title V provides that state requirements may supersede the ADA when state requirements provide greater or equal protection for the rights of individuals with disabilities. Therefore, the AJCC must also be in compliance with the following California guidance related to equal access for individuals with disabilities:</p> <ul style="list-style-type: none"> • <i>Fair Employment and Housing Act</i> (California Government Code Section 12900-12996) • <i>Unruh Civil Rights Act</i> (California Civil Code Section 51) • <i>Disabled Persons Act</i> (California Civil Code Section 54) • <i>California Building Code</i> Title 24 Chapter 11B • <i>California Government Code</i> 7405 • <i>California Government Code</i> 11135-11139 <p>Such requirements include, but are limited to, the following:</p> <ul style="list-style-type: none"> • Providing reasonable accommodations for individuals with disabilities. • Making reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination against persons with disabilities. • Allow service animals to be permitted, even if there is a “no pets” policy. • Administering programs in the most integrated setting appropriate. • Communicating with persons with disabilities as effectively as with others. • Providing appropriate auxiliary aids and services, including assistive technology devices and services, where necessary to afford individuals with disabilities an equal opportunity to participate in, and enjoy the benefit of the program, or activity. • Providing for the physical accessibility of the AJCC to individuals with disabilities. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>Was WIOA Section 188 compliance monitoring completed for PY 2021-22?</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>Did the AJCCs have any findings when WIOA Section 188 compliance monitoring was completed?</p> <p>If yes, briefly describe the findings. Click here to enter text.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>Was a corrective action plan submitted? --- Not Applicable</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Ensures Equal Opportunity for Individuals With Disabilities	Yes	No
Is the status of the findings open? --- Not Applicable	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the status of the findings closed? --- Not Applicable	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If closed, as of what date? Click here to enter text.		

The AJCC meets all Baseline Criteria for Baseline AJCC Certification	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The Local Board Chair must attest to the Local Board's certification decision by signing below.



Signature

Colby Wells

Name

Board Chair

Title

September 11, 2024

Date

APPROVED BY
 WORKFORCE INVESTMENT BOARD
MINUTES OF 09-11-2024