



WORKFORCE INVESTMENT BOARD MEETING AGENDA

Wednesday, June 9, 2021; 7:30 AM – 8:30 AM

As per Executive Order N-29-20 from Governor Newsom, the Workforce Investment Board of Tulare County meeting scheduled for Wednesday, June 9, 2021, will be moved to a live Zoom meeting. WIB Directors and public may attend the meeting by following the link at:

<https://tularewib.zoom.us/j/86095143567>

The purpose of the Governor's executive order is to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection by "limiting attendance at public assemblies, conferences, or other mass events."

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1. **CALL MEETING TO ORDER**
 2. **PUBLIC COMMENTS (Three minutes per individual/organization, fifteen minutes total)** - Any member of the public wishing to address the Workforce Investment Board of Tulare County on a specific matter under its jurisdiction, please notify the Secretary of the Board of your name and provide a brief description on the subject matter prior to the meeting. The Board will not be able to take action on any item not appearing on the agenda.
 3. **CONSENT ITEMS** – All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Regular Items.
 - a. Approve May 12, 2021 Board Meeting Minutes
 - b. Approve Resolution Authorizing Executive Director to Sign Agreements on Behalf of the Workforce Investment Board
 - c. Appoint WIB Youth Committee Members

The WIB Youth Committee recommends the appointment of the following individuals to the Youth Committee:

 - Tim Hire, Superintendent, Tulare County Office of Education
 - Kelsey Jones, Branch Manager, Educational Employee Credit Union (EECU)
 - Marie Pinto, CEO, ProYouth
 - d. Approve Renewal of Eligible Training Provider List (ETPL) Vendor Contracts

WIB staff recommends approving the renew of the ETPL vendor contracts from July 1, 2021, – June 30, 2025.

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- e. Accept Sumer Training and Employment Program for Students (STEPS) and Leading, Educating, Advocating, and Dedication (#LEAD) Funds to Operate Specialized Youth Workforce Programs for PY 2021-22

WIB staff recommends:

- i. Accepting \$250,000 from the Foundation for California Community Colleges to continue the STEPS from July 1, 2021, through June 30, 2022, contingent upon receipt of funds.
- ii. Accepting \$50,000 from Tulare County Board of Supervisors to operate the Step Up #LEAD Youth Work Experience Program from July 1, 2021, through June 30, 2022, contingent upon Board of Supervisor's approval.

- f. Accept Funds for Specialized Workforce Programs for PY 2021-22

WIB staff recommends:

- i. Accepting \$2,000,000 from Tulare County Health and Human Services Agency to continue operating the Expanded Subsidized Employment Program contingent on receipt of funds from Tulare County Board of Supervisors. The term of the MOU is July 1, 2021, through June 30, 2022.
- ii. Accepting \$239,847 from The City of Visalia to continue operating the Environmental Cleanup Opportunities Program contingent on receipt of funds. The term of the MOU is July 1, 2021, through June 30, 2022.
- iii. Accepting \$139,160 from Tulare County Probation Department to continue operating the Readiness for Employment through Sustainable Education & Training (RESET) Program contingent on receipt of funds. The term of the MOU is July 1, 2021, through June 30, 2022.
- iv. Accepting \$70,000 from the City of Tulare to continue operating the Community Development Block Grant Program contingent upon receipt. The term of the MOU is July 1, 2021, through June 30, 2022.

- g. Approve Incumbent Worker Training Funding

WIB staff recommends authorizing the expenditure of up to \$50,000 on Incumbent Worker Training through June 30, 2022.

- h. Approve Two-day Technology of Participation (ToP) Training

WIB staff recommends approving \$14,800 to contract with John Baker to provide a two-day training for twenty WIB staff, and partners in the ToP training.

- i. Approve a Sublease with the Tulare County Economic Development Corporation for Space at the WIB Industry Partnership Center located at 309 W. Main St., Suite 110, Visalia

WIB staff recommends entering a sublease with the Tulare County Economic Development Corporation for space at the WIB Industry Partnership Center located at 309 W. Main St., Suite 110, Visalia.

- j. Approve a Sublease with the Valley Community Small Business Development Center for Space at the WIB Industry Partnership Center located at 309 W. Main St., Suite 110

WIB staff recommends entering a sublease with the Valley Community Small Business Development Center for space at the WIB Industry Partnership Center located at 309 W. Main St., Suite 110, Visalia.

- k. Approve Purchase of Additional Furniture for Industry Partnership Center

WIB staff recommends approving the expenditure of up to \$17,515.21 on new furniture for the WIB Industry Partnership Center, located at 309 W. Main Street, Suite 110, Visalia, California.

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1. Approve an Agreement with College of the Sequoias (COS) Training Resource Center in an amount up to \$65,000 to Provide Essential Workplace Skills Training
WIB staff recommends entering into an agreement with COS Training Resource Center in an amount up to \$65,000 to provide Essential Workplace Skills Training from July 1, 2021, through June 30, 2022.

4. REGULAR ITEMS

- a. Approve Fiscal Year 2021-22 WIB Department Budget
WIB staff recommends approving WIB Department Budget for Fiscal Year 2021-22.
- b. Allocate Specialized Youth Workforce Grant Funds to WIOA Title I Youth Subrecipients CSET and SEE for PY 2021-22
WIB staff recommends:
 - i. Allocating \$190,390 in funding for PY 2021-22 from specialized youth workforce grants to CSET for Agreement #2932122 for Area III (Visalia) to operate the STEPS program, the R2Y program, and #LEAD Program, contingent upon receipt of funds.
 - ii. Allocating \$94,100 in funding for PY 2021-22 from specialized youth workforce grants to TCOE Agreement #2912122 for Area I (Porterville) to operate the STEPS program, and the R2Y program, contingent upon receipt of funds.
- c. Allocate Funds from Specialized Workforce Grants into WIOA Title I Career Services for Adult and Dislocated Worker and Expanded Subsidized Employment Services Agreements in Porterville, Tulare, and Visalia for PY 2021-22
WIB staff recommends:
 - i. Allocating \$705,725 in funds from specialized workforce grants in PY 2021-2022 to CSET Agreement #2992122 for the Comprehensive Employment Connection Center in Visalia, contingent upon receipt of funds.
 - ii. Allocating \$124,034 in funds from specialized workforce grants in PY 2021-2022 to CSET Agreement #2972122 for the Comprehensive Employment Connection Center in Porterville contingent upon receipt of funds.
 - iii. Allocating \$94,903 in funds from specialized workforce grants in PY 2021-2022 to CSET Agreement #2982122 for the Affiliate Site in Tulare contingent upon receipt of funds.

5. INFORMATION/DISCUSSION ITEMS

- Health Care Advisory Meeting Update
- Workforce Data Newsletter – Volume 6, Issue 4 – April 2021
- Tulare County Metropolitan Statistical Area (MSA) – April 2021

6. WIB COMMITTEES/COUNCIL REPORT

- WIB Employment Connection Committee (ECC) Meeting
- WIB Youth Committee Meeting

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7. GOOD OF THE ORDER/ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Laura Castanon at 559-713-5200 no later than noon the Tuesday before the meeting.

Documents related to the items on this agenda which are distributed to the board members after the mailing of the agenda packet are available for public inspection in the WIB office, located at 309 W. Main St., Suite 120, Visalia, CA.