



POSTED: March 6, 2025

WORKFORCE INVESTMENT BOARD OF TULARE COUNTY

**WIOA TITLE I ADULT AND DISLOCATED WORKER PROCUREMENT NO. 25-02
REQUEST FOR PROPOSAL
Questions and Answers**

Q1: Is there a minimum number of rural communities to be proposed?

A: In the Model Budget and Narrative section, respondents must propose a minimum of three rural areas. In the Supplemental Narrative for Specialty Experience and Expertise, section 10.0, respondents will provide their experience serving rural communities.

Reference: Page 35, Model Budget and Narrative – Attachment D and Page 39, 10.2 Experience with Rural Communities

Q2: Can we receive a copy of the presentation slides?

A: Yes, a copy of the slides will be posted to the website.

Q3: Will the list of agencies who attended the bidders' conferences be made available?

A: The list of agencies that attended the bidders' conference is not part of the formal Request for Proposals and, therefore, is not shared or posted to the Procurement website.

Q4: The Q&As for the Youth RFP are duplicated for the Adult RFP. Will a separate Q&A be posted specific to 25-02?

A: Thank you for bringing this to our attention. The issue regarding the duplication of Youth RFP Q&As (25-01) under the Adult RFP (25-02) has been resolved. A separate Q&A document specific to RFP 25-02 has been posted to ensure clarity for all bidders.

Q5: How will the Past Performance Questionnaire be evaluated?

A: The Past Performance Questionnaires will be evaluated within section 9.4 Organizational Program Service Delivery.

Q6: Is it permissible to budget for indirect at 15% (the de minimus) and a management fee or profit since we are a for-profit?

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Yes, profit is allowable for for-profit organizations, provided it is reasonable as per 2 CFR 200.404 and 20 CFR 683.295.

In the narrative section of 9.3 Financial Management and Model Budget, describe your organization's profit percentage that would be built into the proposed budget and the factors taken into consideration to arrive at this percentage. Profits earned are subject to negotiation.

Q7: Based on your email sent on March 4th, 2025, regarding the extended reference contact forms submission, which has a new due date of March 7, 2025, we have a question: Does this new due date affect the Past Performance Questionnaire from references due on March 13, 2025, at 5:00 p.m.?

A: The new due date of March 7, 2025, for the submission of Reference Contact Forms, does not affect the due date for Past Performance Questionnaires from references. The Past Performance Questionnaires from references are still due on March 13, 2025, at 5:00 p.m., as outlined in the RFP timeline.

This extension only applies when respondents must submit the Reference Contact Forms to the WIB. References themselves will still need to complete and submit the Past Performance Questionnaire directly to the WIB by the original deadline of March 13, 2025, at 5:00 p.m.

Q8: Will confirmation of submitted Reference Contact Forms be sent to Bidders? If not, may we have confirmation that you received our reference contact forms?

A: Respondents will receive an email notifying them when the required Past Performance Questionnaires from references are received. Refer to 6.2, page 27.